

St. Thomas School
Education Commission Minutes
September 2, 2009

A. Call to Order

1. Opening prayer was led by Tom Kelley.
2. The check in question, "What do you like best about the St. Thomas Open House?" was answered. Some responses were the energy of the building, a chance to mix and meet new people, meet teachers and check out the rooms, cookies and punch, the wiener roast, the casual atmosphere, and seeing new families getting involved.

B. Routine Matters

1. Roll Call: Present were Tom Kelley, Wendy Carmien, Patty Tierney, Susan Cler, Janet Decker, Kathy Thorson, Dana Scaff, Lainey Hewing, Nate Baxley, Starr Wilhelm, and Gwenn Roche. Absent were Monsignor Ramer and Jean Cain.
2. Approval of Minutes: Corrections made to roll call from last month's minutes – Patty Tierney was absent from the meeting last month. Correction made in Doug Boyer's name mentioned in the minutes. Janet made a motion to approve the minutes and Susan seconded the motion. Motion to approve minutes was passed.

C. Administrative Reports

1. Pastor Report: Monsignor passed word through Gwenn that there are a couple of volunteers (Tom Kleiss and Don Hewing) willing to come in and help make needed repairs.
2. Principal Report:
 - a. Gwenn reported that Safe Environment Training was held on September 1, 2009. There were 24 participants.
 - b. An aide was hired for the afternoon shift for the preschool. We are still looking for another morning aide.
 - c. At the last principal's meeting, St. Thomas School was the only school in the Diocese to have an increase in enrollment for this year.

D. Old Business – No old business to report.

E. New Business

1. Extreme Home Makeover Debriefing
 - a. STS concession stand: Items sold were donated and donations were taken to Montgomery family. \$4000.00 earned/donated. Plans are being made to present the donation to the family.

- b. Thank you notes need to go to Rod Schweighart and Mary Jo McNeely for all of their efforts in this undertaking.
 - 2. STS Open House
 - a. Open House is set for 9/17/09 at 6:00 p.m.
 - b. Suggestions were made to Gwenn for this year and next year's Open House. The Open House will have the same general format this year as in years past. However, next year there may be some changes made.
 - c. The Wiener Roast will begin at 6:45, after the Open House.
 - 3. Important Fall Calendar Dates
 - a. October and November get very busy this year.
 - b. Tom encourages people to check out the calendars on the website. Be aware of the schedules and what is expected. Remember, only 4 activities per child per week according to the Diocesan Handbook.
 - 4. Philo Fest Activities
 - a. Todd Powell is getting St. Thomas More students to pass out green and white balloons on the 19th.
 - b. STS is hosting a sausage biscuit breakfast being held on Sunday. Altar and Rosary is taking care of this event.
 - c. Tom Kelley will make sure the power point presentation is running throughout the breakfast.
 - 5. Other New Business
 - Bus times – Riders get to school about 1 minute late and leave about 5 minutes early.
- F. Subcommittee Reports
- 1. Marketing – Report submitted.
 - 2. PTO
 - a. Meeting held tonight at 6:30.
 - b. Ironed out details for the Open House
 - c. Bridgett Hutchison will chair the fall event – No specific activity has been selected yet.
 - d. Market Day pick up will be earlier this year, starting at 4:30 p.m.
 - e. Tina Sherman is chairing soup labels and box tops.
 - 3. Athletics
 - a. Report submitted.
 - b. Cross Country uniforms purchased with the help of donations.
 - c. Spirit Squad is having a meeting on 9/3/09.
 - 4. Technology – Report submitted.
- G. Review of action items

1. All committee members need to spend some time on the website a couple of days before the next meeting and make a list of changes needed.
2. Gwenn and Kathy are responsible for thank you notes to Rod Schweighart and Mary Jo McNeely.

H. Closing

1. Next meeting is scheduled for October 6 at 6:30 at St. Matthew's. After the training there, we will meet at Village Inn Pizza to have our meeting.
2. Lainey made a motion to close the meeting. Starr seconded the motion. Motion passed.
3. Meeting closed with a Hail Mary prayer. Meeting adjourned at 8:50 p.m.